

## Application – Bartender License (*Operators License*)

### Chapter 194 Municipal Code

**INSTRUCTIONS** – To serve fermented malt beverages and intoxicating liquors. Application must be completed and returned to the Village Clerk's office. Applicant must complete and provide proof of responsible beverage server course. The course must be a Wisconsin Department of Revenue approved course ([www.revenue.wi.gov/training](http://www.revenue.wi.gov/training)) within the last two (2) years or copy of current license from another Wisconsin Municipality. The application fee is **non-refundable**. A background check will be conducted by the Village of Pleasant Prairie Police Department. Further information is set forth in Chapter 194 of the Village Municipal Code.

### TYPE OF LICENSE

☐ Regular Operator License - \$65.00

**License valid for two years; expires June 30  
of second year of the licensing term.**

☐ New Applicant

☐ Renewal Applicant

If renewing, provide previous issued license number \_\_\_\_\_

**Current Licensing Term: 2023-2025**

### APPLICANT INFORMATION

NAME (FIRST, MIDDLE, LAST)

FORMER/MAIDEN NAME

ADDRESS

CITY

STATE

ZIP

TELEPHONE NUMER

DATE OF BIRTH

STATE OF BIRTH

DRIVER'S LICENSE NUMBER

STATE OF ISSUANCE

SEX ☐ Male

RACE

HEIGHT

WEIGHT

EYE COLOR

HAIR COLOR

☐ Female

### QUESTIONS

1. How long have you lived at the above address?

2. List all previous residences for the past ten (10) years. (only City/State)

3. What is the name of the establishment where you will be serving/selling malt beverages and/or intoxicating liquors?

4. What is the status of the Responsible Beverage Server's Training Course? (Check one)

☐ I have completed the **Responsible Beverage Server's Training Course**. Copy of Certificate required.

☐ I have enrolled in the **Responsible Beverage Server's Training Course**. Copy of enrollment receipt required.

5. Have you held an operator, premise or manager license within the past two (2) years? If so, indicate below. (Check one)

☐ Village of Pleasant Prairie

☐ Other municipality

6. Answer questions 6.a. through 6.j. by indicating YES/NO as the questions pertain to any convictions relating to an alcohol beverage related offense, as a juvenile or adult.

YES NO

a. Illegal purchase, sale or providing of intoxicating liquor or beer?

☐ ☐

b. Violation of closing hours at a licensed premise?

☐ ☐

c. Any other violation of laws pertaining to alcoholic beverages?

☐ ☐

d. Disorderly conduct or criminal damage to property that occurred at a licensed establishment?

☐ ☐

e. Obstruction of a police officer while on a licensed premise for the sale of alcoholic beverages?

☐ ☐

f.	Operating a motor vehicle while under the influence of alcohol or controlled substance or with a prohibited alcohol concentration (§346.63 Wis. Stats.)?	<input type="checkbox"/>	<input type="checkbox"/>
g.	Operating a motor vehicle while under age Twenty-one (21) with a blood alcohol of more than .0% but not more than .1% (§346.63(2) (m) Wis. Stats.)?	<input type="checkbox"/>	<input type="checkbox"/>
h.	Having alcohol beverages in your possession in a motor vehicle as a driver or a passenger (§346.935 Wis. Stats.)?	<input type="checkbox"/>	<input type="checkbox"/>
i.	Have you ever been convicted of a felony?	<input type="checkbox"/>	<input type="checkbox"/>
j.	Do you have any criminal or ordinance charges presently pending against you?	<input type="checkbox"/>	<input type="checkbox"/>
k.	Do you presently have any overdue or outstanding forfeitures resulting from a violation of an ordinance of any county, city, village or town?	<input type="checkbox"/>	<input type="checkbox"/>
l.	If you have answered "YES" to any of the above questions, list the <u>date</u> , <u>nature of offense</u> and the <u>location of the offense</u> (City, County, State)		
m.	List any other convictions or other pertinent information below:		

### SIGNATURE

I do hereby swear, under penalty of perjury as follows: (1) I am the applicant of this Application; (2) I am at least Eighteen (18) years of age; (3) I am of good moral character; (4) I am the person applying for a license to serve Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by §125.32(2), and §125.68(2) Wis. Stats., and all acts amendatory and supplementary of those sections, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license is granted to me; and (5) all the statements made are complete, true and correct.

SIGNATURE ►

PRINT ►

- ALL LICENSES ARE FOR A TWO (2) YEAR TERM EXPIRING ON JUNE 30TH OF EACH TERM, UNLESS THE LICENSE IS REVOKED FOR CAUSE BY THE VILLAGE BOARD PRIOR TO THAT DATE. THE ISSUE DATE OF LICENSE WILL MODIFY THE LENGTH OF THE LICENSE TERM.
- APPLICATION WILL BE FORWARDED TO THE PLEASANT PRAIRIE POLICE DEPARTMENT FOR BACKGROUND CHECK.
- IF THE PLEASANT PRAIRIE POLICE DEPARTMENT DECLARES ANY OBJECTION TO THE ISSUANCE OF THE LICENSE, THE APPLICANT SHALL DISCUSS THE ISSUE DIRECTLY WITH THE CHIEF OF POLICE.
- IF THE PLEASANT PRAIRIE POLICE APPROVES THE ISSUANCE OF THE LICENSE, THE VILLAGE CLERK WILL PROCESS THE APPLICATION AND ISSUE THE LICENSE.
- THE ISSUED LICENSE WILL BE MAILED TO THE APPLICANT'S MAILING ADDRESS ON THE APPLICATION.

### POLICE – BACKGROUND CHECK

☐ NO RECORD ☐ RECORD

DATE CHECKED

BY

REMARKS

### OFFICE USE ONLY

☐ REGULAR \$65.00 includes background check

☐ PROVISIONAL \$15.00

TOTAL PAID \$

DATE

REGULAR ☐ APPROVED ☐ REJECTED

ISSUED DATE

LICENSE NO

PROVISIONAL ☐ APPROVED ☐ REJECTED

ISSUED DATE

LICENSE NO.

Village Clerk's Office  
Village Hall  
9915 39<sup>th</sup> Avenue  
Pleasant Prairie, WI 53158  
(262) 694-1400

## VILLAGE OF PLEASANT PRAIRIE

### UNIFORM LIQUOR AND OTHER INTOXICATING BEVERAGE LICENSING GUIDELINES

The guideline assists in the determination of whether or not an applicant is qualified for an Operator License with respect to the results of a criminal background check conducted by the Village of Pleasant Prairie Police Department.

Does the applicant have more than two (2) Criminal or Civil ordinance convictions in the past five (5) years wherein any of the following apply?

1. Weapons of any kind were used, displayed or threatened.
2. Physical violence was use or threatened.
3. The incident giving rise to the conviction occurred on a licensed premise.
4. The incident giving rise to the conviction involved consumption of intoxicating beverages.
5. Convictions for drug or controlled substance possession?

YES

NO

Is there any conviction for the manufacture, sale, or distribution of drugs or controlled substances or possession with intent to deliver such substances in the past five (5) years?

YES

NO

Has the applicant been convicted of 2<sup>nd</sup> offense or greater OWI in the past five (5) years?

YES

NO

**OPERATOR  
LICENSE  
NOT TO BE  
ISSUED OR  
RENEWED**

**OPERATOR LICENSE CAN BE  
ISSUED OR RENEWED**